



All Saints'  
Academy  
Cheltenham

# YEAR 7 APPLICATIONS ADMISSIONS GUIDE



# HOW TO SET UP YOUR ACCOUNT

- You'll receive an email to the address you provided to Gloucestershire County Council, with a temporary password.
- Click the link in the email to open the All Saints' Academy enrolment page.



Dear

We are delighted to offer a place at All Saints' Academy for September 2026.

We understand that choosing a school is a big decision. This can feel exciting and a little overwhelming at the same time. Please know that we are here to support you and your child every step of the way.

**What happens next:**

Over the next few weeks, you will receive information about:

- Transition events
- Opportunities to visit the Academy
- Important next steps

**Important date:**

You must accept or decline your child's place by Monday 16th March. You will need to respond in two ways:

- Via the county admissions link sent to you
- By logging into your All Saints' Academy application account using the details below

Below are your login details for All Saints' Academy:

Email:

Password:

Please use the following link to log in, review your offer, and respond:

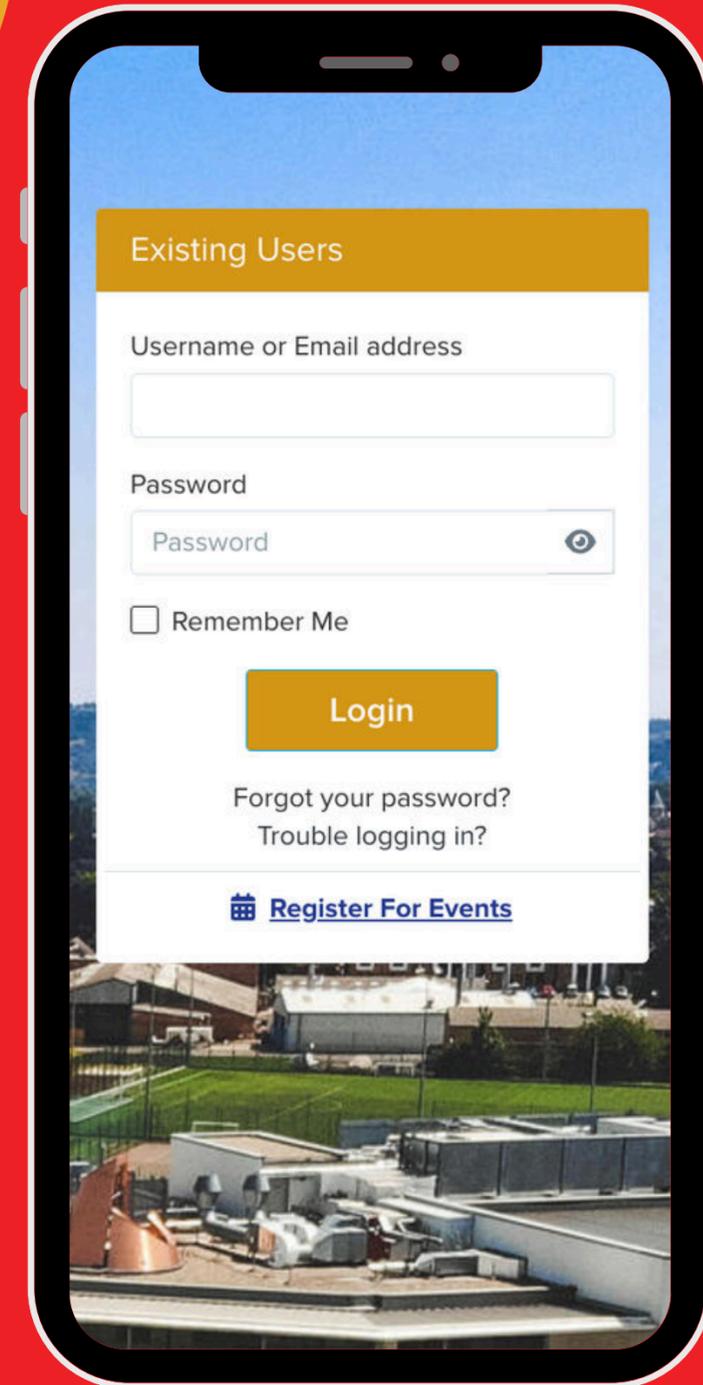
[Click Here](#)

If you have any questions, please get in touch. We would be very happy to welcome you.

We look forward to getting to know you and your child.

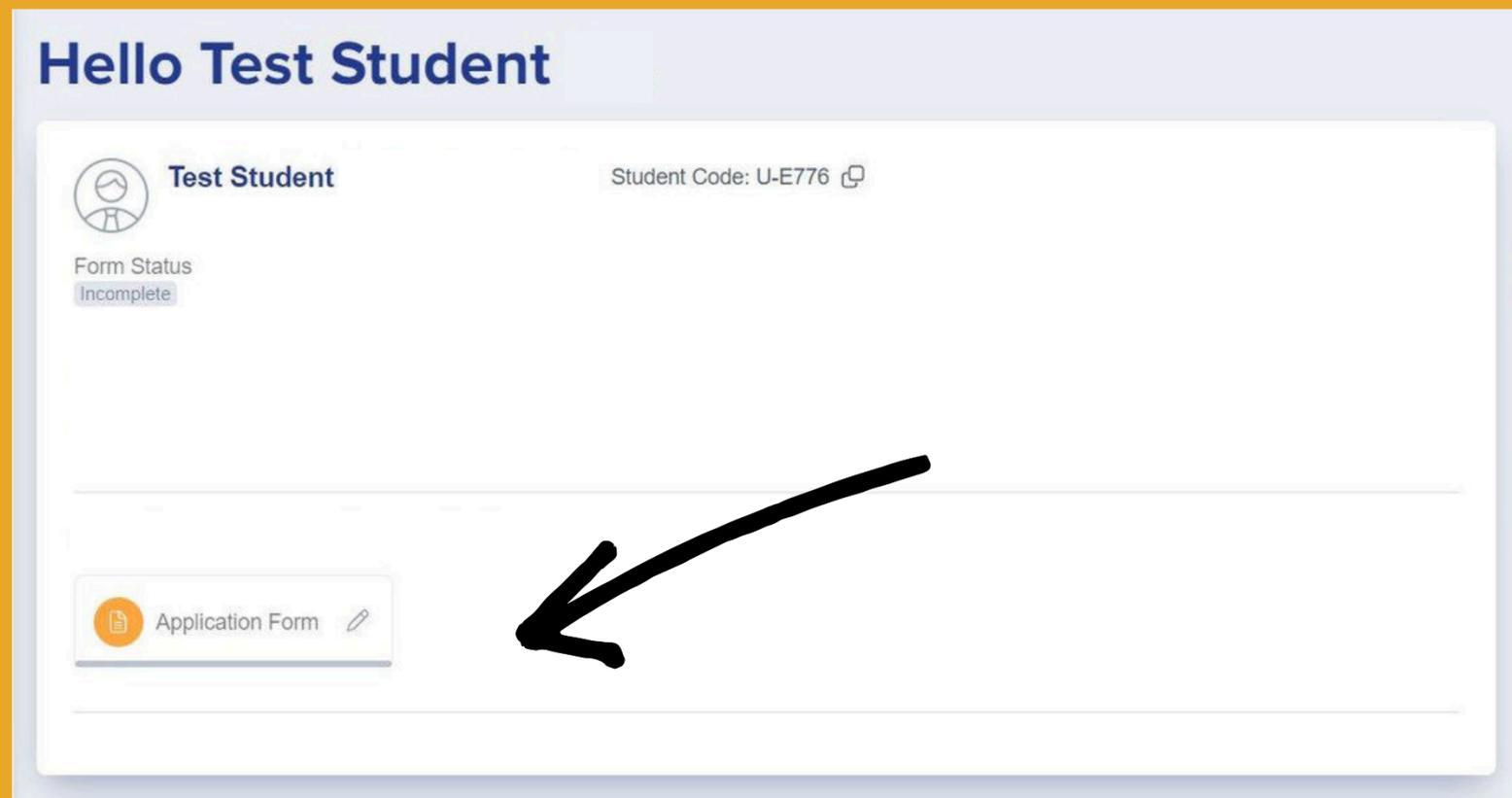
# LOGGING IN

- Enter your email address and temporary password in the 'Existing Users' box.
- You'll need to create a new password before you can carry on.
- Write your new password down somewhere safe – you'll need it every time you log in.
- Read and accept the All Saints' Academy privacy policy.



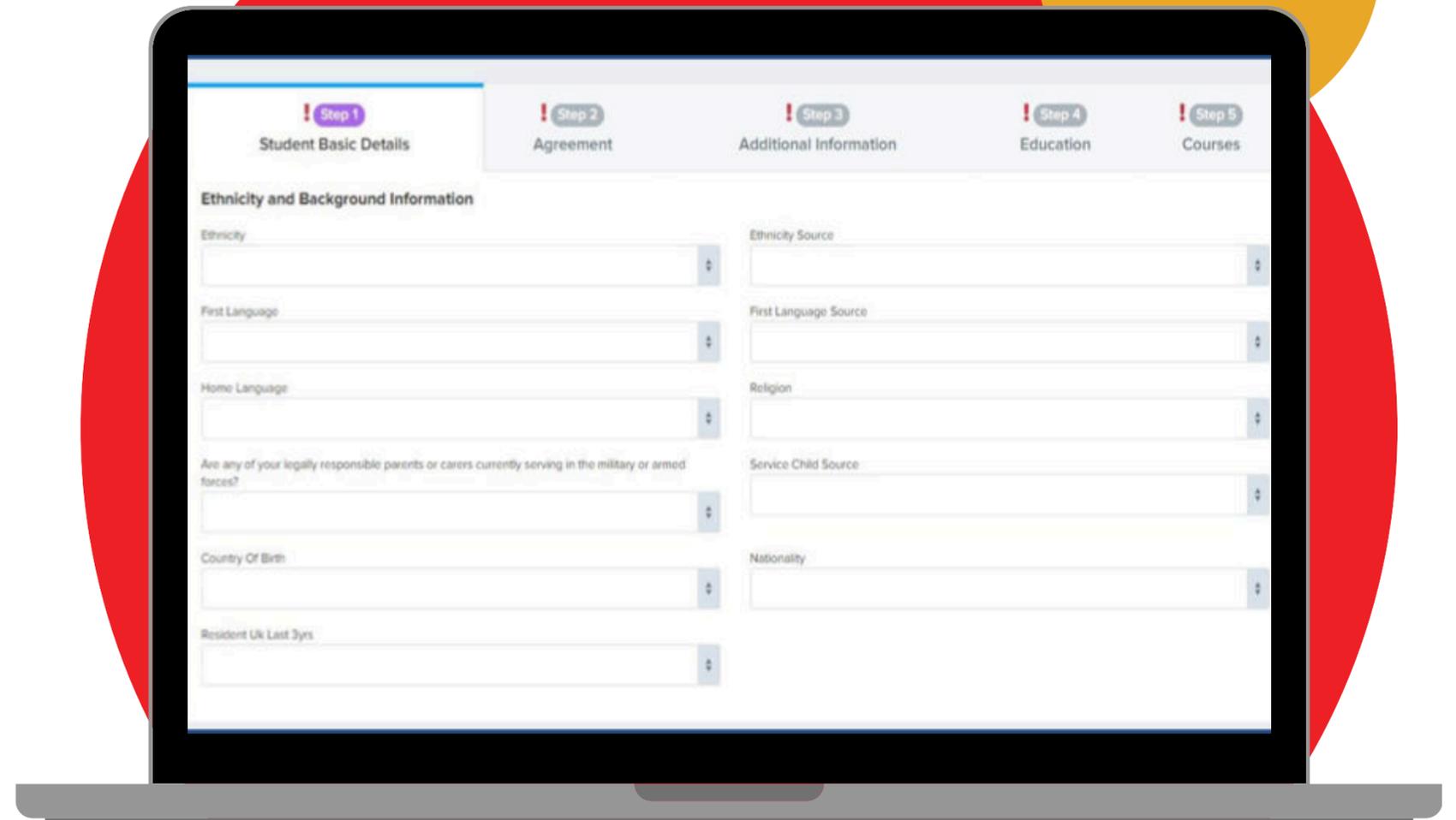
# START YOUR ENROLEMENT FORM

- Once you've logged in, accept your child's place. Then you'll see a welcome message and an 'Application Form' icon on your homepage.
- Click the icon to open your form and begin filling it in.



# COMPLETING YOUR APPLICATION

- Please complete all sections of the form so that we have the most up-to-date information for you and your child.



The image shows a laptop screen displaying a web application form. The form is titled 'Ethnicity and Background Information' and is part of a multi-step process. The steps are: Step 1: Student Basic Details (highlighted), Step 2: Agreement, Step 3: Additional Information, Step 4: Education, and Step 5: Courses. The form fields include:

- Ethnicity
- Ethnicity Source
- First Language
- First Language Source
- Home Language
- Religion
- Are any of your legally responsible parents or carers currently serving in the military or armed forces?
- Service Child Source
- Country Of Birth
- Nationality
- Resident Uk Last 3yrs

# APPLICATION CONFIRMATION



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Dear {{CONTACT\_FIRST\_NAME}} {{CONTACT\_LAST\_NAME}},

Thank you for registering your parent account with {{SCHOOL\_NAME}}'s Online Student Enrolment Form.

Your profile has been created successfully.

Please confirm your email address by clicking on the following link:

{{URL}}

Once your email has been validated, you can continue your child's Student Enrolment Form.

Please note, you will now need to login as a registered parent.

We will continue to keep you updated via our Transition Bulletin so please

- When you've finished every section, you'll get a confirmation email explaining what happens next.
- If you have any questions or need help, email us at:  
[admissions2026@asachelt.org](mailto:admissions2026@asachelt.org)