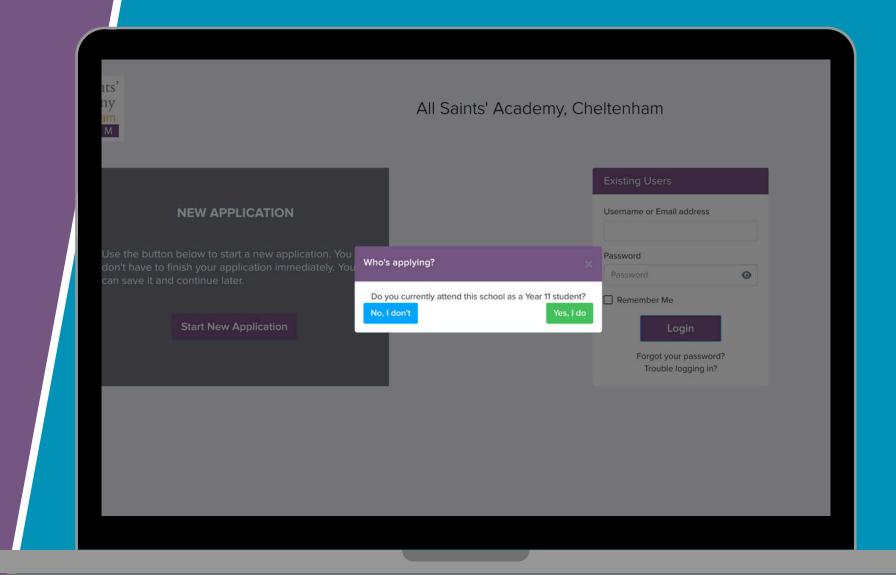


FOR EXTERNAL STUDENTS

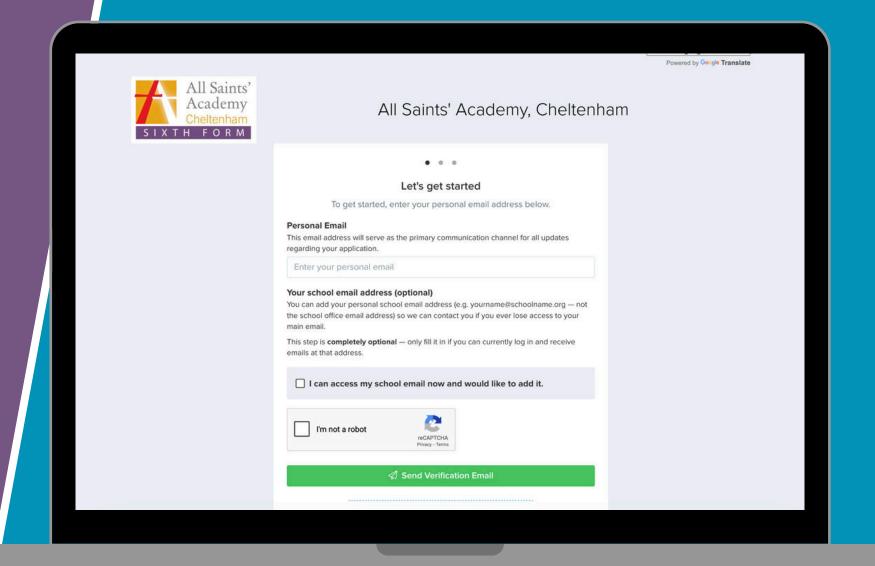
HOW TO SET UP YOUR ACCOUNT

- Click on the 'Start New Application' button using the link available on our school website.
- Click the blue 'No, I don't' button to indicate that you do not currently attend All Saints' Academy.



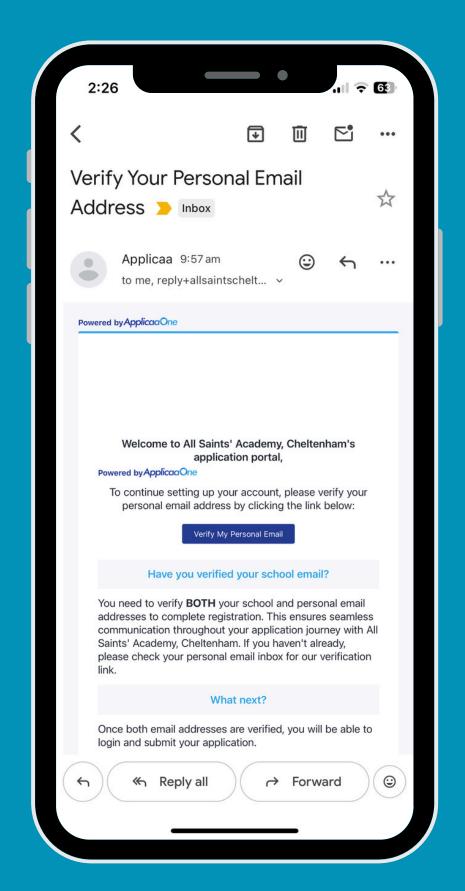
HOW TO SET UP YOUR ACCOUNT

To set up an Applicaa account, enter the email address you want to use and click the green 'Send Verification Email' button.



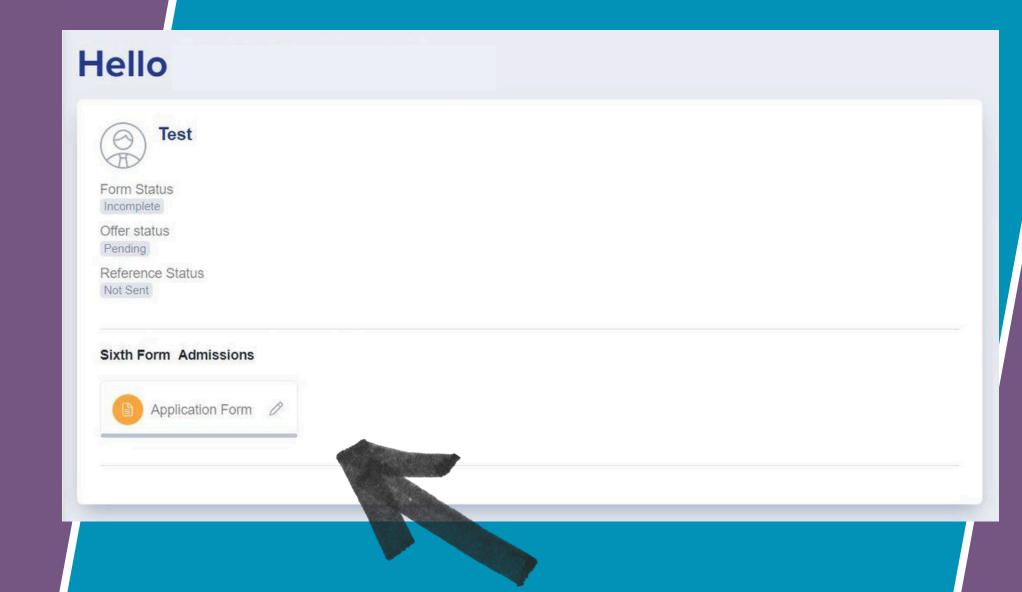
HOW TO SET UP YOUR ACCOUNT

- Confirm your email address by clicking the link in the confirmation email (check your spam folder if you do not receive an email).
- You will then be prompted to create a password. Make a note of your password as you will need it every time you access your account.



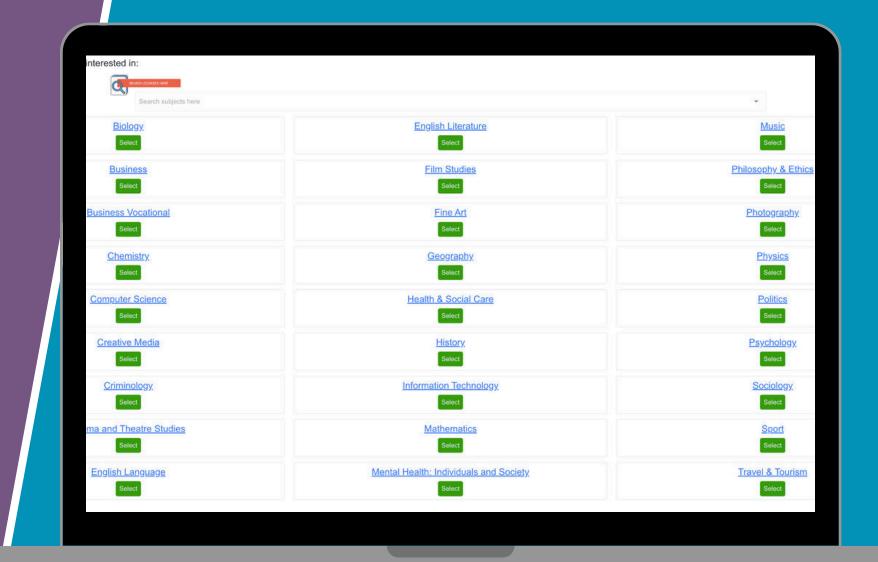
START THE APPLICATION

- Once you are logged in, you'll see a welcome message and the Application Form icon.
- Click the Application Form and complete each section.



COMPLETING YOUR APPLICATION

- You can now start your application to All Saints' Academy Sixth Form.
- You don't need to finish it all at once just make sure to click Save at the end of each section so you don't lose your work.



APPLICATION CONFIRMATION

- When you've finished every section, you'll get a confirmation email explaining what happens next.
- If you have any questions or need help, email us at:
 - sixthformadmissions@asachelt.org

