



All Saints'
Academy
Cheltenham

Name of Trustee: Mrs Shona Riddell

Members of the Board of Trustees are asked to record any declaration of interest which may occur during a full meeting of the Board of Trustees or committee meeting by completing this form and handing it to the clerk to the Board of Trustees.

I wish to record the following interest(s):

Nature of Interest	Pecuniary/Non-pecuniary
None	

Signed: Shona Riddell

Date: 6th November 2023

Trustees are reminded that completion of this form does not remove the requirement upon them to disclose orally any interest at any specific meeting and to withdraw.

FOR THE GUIDANCE OF TRUSTEES, A SUMMARY OF THE RELEVANT PART OF THE REGULATIONS ABOUT WITHDRAWAL FROM MEETINGS AND DISCLOSURE OF INTEREST ARE SET OUT BELOW

WITHDRAWAL FROM MEETINGS – HAVING AN INTEREST

The general principle is that non-one should be involved in a decision where his or her personal interests may conflict with those of the Board of Trustees.

The regulations apply to all members of the Board of Trustees and the head teacher and any others in attendance at the meeting, though if a matter is to be voted upon, then only to the members of the Board of Trustees.

The clerk to the Board of Trustees shall only be required to withdraw when the Board of Trustees is discussing the clerk's pay/contract or disciplinary action against the clerk.

Trustees have to withdraw when their own appointment, reappointment or removal as a member of the Board of Trustees or a committee is under consideration.

Any Trustee who is employed to work at the school (other than the head teacher), must withdraw from a meeting where the pay or performance appraisal of any particular person employed to work at the school is under discussion.

The head teacher must withdraw from any meeting where his/her own pay or performance appraisal is under discussion.

If a person has any pecuniary interest, direct or indirect in any contract, proposed contract or any other matter under discussion at a meeting s/he shall at the meeting disclose the fact and – withdrawn from a meeting during the consideration or discussion of the meeting; not vote on any question with respect to that matter.

A person has an indirect pecuniary interest if:

s/he, or any nominee of hers/his, is a member of a company or other body with which a contract is under consideration or has been made;

s/he is a partner in business or in the employment, of a person with whom the contract is made or under consideration.

A person has a direct or indirect pecuniary interest in a matter if a relative (including a spouse) living with her/him, has a direct or indirect pecuniary interest.

The head teacher (whether a Trustee or not), a Trustee who is a teacher or member of the non-teaching staff, or any teacher who is in attendance in an advisory capacity should not have an interest that is greater than the interest of the generality of teachers at the school.

A person present at a meeting of a selection panel at which the subject for consideration is that person's appointment (or that of his/her relative or spouse) to a post as a teacher or otherwise at the school, a transfer or promotion or retirement or shall be a candidate for the resulting vacancy, s/he shall be deemed to have an interest.